



Housing Management and Almshouses Sub (Community and Children's Services) Committee

Date: THURSDAY, 26 SEPTEMBER 2013
Time: 1.45pm
Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL

Members: Deputy Billy Dove (Chairman)
Virginia Rounding (Deputy Chairman)
Alderman David Graves
Deputy the Revd Stephen Haines
Deputy Henry Jones
Gareth Moore
Adam Richardson
Elizabeth Rogula
Revd Dr Martin Dudley (Ex-Officio Member)
Angela Starling (Ex-Officio Member)

Enquiries: Philippa Sewell
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Lunch will be served in the Guildhall Club at 1pm

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Reports

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To approve the public minutes and summary of the meeting on 11 July 2013 (copy attached).

For Decision
(Pages 1 - 4)
4. **ASSAULTS ON STAFF UPDATE AND LONE WORKING POLICY**
Report of the Director of Community & Children's Services (copy attached).

For Information
(Pages 5 - 28)
5. **GAS SAFETY REGULATIONS - LANDLORDS RESPONSIBILITIES**
Report of the Director of Community & Children's Services (copy attached).

For Information
(Pages 29 - 32)
6. **HOUSING ESTATES - ALLOCATED MEMBERS' REPORT**
Report of the Director of Community & Children's Services (copy attached).

For Information
(Pages 33 - 42)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Reports

10. **NON-PUBLIC MINUTES**
To approve the non-public minutes of the meeting held on 11 July 2013 (copy attached).

For Decision
(Pages 43 - 44)
11. **COMPREHENSIVE LIFT MAINTENANCE CONTRACT**
Report of the Director of Community & Children's Services (copy attached).

For Decision
(Pages 45 - 50)
12. **CITY OF LONDON ALMSHOUSES - APPLICATIONS TO WAITING LIST**

For Decision
(Pages 51 - 54)
13. **FORMER TENANT ARREARS WRITE-OFF**
Report of the Director of Community & Children's Services (copy attached).

For Decision
(Pages 55 - 60)
14. **HOUSING PROJECTS PORTFOLIO UPDATE**
Report of the Director of Community & Children's Services (copy attached).

For Information
(Pages 61 - 80)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

For Decision
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

For Decision